



**NOT PROTECTIVELY MARKED**

**Public Board Meeting**

**November 2018  
Item No 09**

**THIS PAPER IS FOR APPROVAL**

**BOARD MEETING SCHEDULE 2019**

<b>Lead Director Author</b>	Tom Steele, Chair Lindsey Ralph, Board Secretary
<b>Action required</b>	The Board is asked to approve the meeting schedule for 2019.
<b>Key points</b>	<p>Public Board meetings are held bi-monthly, on the last Wednesday of the month.</p> <p>This paper sets out the proposed Board meeting and Board Development session dates for 2019 (<b>Appendix A</b>).</p> <p>Consultation with Chairs and members of the Board's Standing Committees has taken place and dates have been agreed for 2019. These are attached as (<b>Appendix B</b>). The Clinical Governance Committee dates for February and May are being finalised based on members' availability.</p>
<b>Timing</b>	The Board approves its annual schedule of meetings for the year ahead.

## APPENDIX A

### Scottish Ambulance Service 2019 Board Annual Schedule of Meetings

#### Public Board Meetings

Date	Time	Venue
Wednesday 30 January 2019	10.00 am <b>Public</b>	Meeting Room 2:12, 2 <sup>nd</sup> Floor, Gyle Square, Edinburgh
Wednesday 27 March 2019	10.00 am <b>Public</b>	Glasgow
Wednesday 29 May 2019	10.00 am <b>Public</b>	Meeting Room 2:12, 2 <sup>nd</sup> Floor, Gyle Square, Edinburgh
Wednesday 26 June 2019	10.00 am <b>(Special meeting – Annual Accounts)</b>	Meeting Room 2:12, 2 <sup>nd</sup> Floor, Gyle Square, Edinburgh
Wednesday 31 July 2019	10.00 am <b>Public</b>	Meeting Room 2:12, 2 <sup>nd</sup> Floor, Gyle Square, Edinburgh
Wednesday 25 September 2019	10.00 am <b>Public</b>	Meeting Room 2:12, 2 <sup>nd</sup> Floor, Gyle Square, Edinburgh
Wednesday 27 November 2019	10.00 am <b>Public</b>	Meeting Room 2:12, 2 <sup>nd</sup> Floor, Gyle Square, Edinburgh

#### Board Development sessions

Wednesday 27 February 2019	10.00am – 4.00pm <b>Development</b>	Meeting Room 2:12, 2 <sup>nd</sup> Floor, Gyle Square, Edinburgh
Thursday 28 March 2019	10.00am – 4.00pm <b>Development</b>	Glasgow
Wednesday 24 April 2019	10.00am – 4.00pm <b>Development</b>	Meeting Room 2:12, 2 <sup>nd</sup> Floor, Gyle Square, Edinburgh
Wednesday 26 June 2019	12.30 pm – 4.00pm <b>Development</b>	Meeting Room 2:12, 2 <sup>nd</sup> Floor, Gyle Square, Edinburgh
Wednesday 28 August 2019	10.00am – 4.00pm <b>Development</b>	Meeting Room 2:12, 2 <sup>nd</sup> Floor, Gyle Square, Edinburgh
Wednesday 30 October 2019	10.00am – 4.00pm <b>Development</b>	Meeting Room 2:12, 2 <sup>nd</sup> Floor, Gyle Square, Edinburgh

## APPENDIX B

### Audit Committee

Wednesday 16 January 2019	10.00am – 1.00 p.m.	Gyle Square, Edinburgh
Monday 29 April 2019	10.00am – 1.00 p.m.	Gyle Square, Edinburgh
Thursday 13 June 2019	10.00am – 1.00 p.m.	Gyle Square, Edinburgh
Wednesday 2 October 2019	10.00am – 1.00 p.m.	Gyle Square, Edinburgh
Tuesday 22 January 2020	10.00am – 1.00 p.m.	Gyle Square, Edinburgh

### Clinical Governance Committee

February 2019 (to be confirmed)	10.00am – 1.00 p.m.	Gyle Square, Edinburgh
May 2019 (to be confirmed)	10.00am – 1.00 p.m.	Gyle Square, Edinburgh
5 September 2019	10.00am – 1.00 p.m.	Gyle Square, Edinburgh
7 November 2019	10.00am – 1.00 p.m.	Gyle Square, Edinburgh

### Staff Governance Committee

Wednesday 10 April 2019	10.00am – 1.00 p.m.	Gyle Square, Edinburgh
Wednesday 5 June 2019	10.00am – 1.00 p.m.	Gyle Square, Edinburgh
Wednesday 18 September 2019	10.00am – 1.00 p.m.	Gyle Square, Edinburgh
Wednesday 11 December 2019	10.00am – 1.00 p.m.	Gyle Square, Edinburgh